

BASED UPON RESOLUTIONS:

R-C-10-2008	R-C-5-10	R-C-14-10	R-C-15-2010
R-3-C-2011	R-6-C-2011	R-8-C-2011	R-4-C-2012
R-5-C-2012	R-6-C-2013	R-4-C-2014	R-10-C-2014
R-18-C-2015	R-C-3-2016	R-17-C-2016	R-20-C-2017

BY THE BOARD OF COMMISSIONERS, ST. JOSEPH COUNTY, INDIANA,
 AUTHORIZING AND APPROVING ST. JOSEPH COUNTY HEALTH
 DEPARTMENT FEES AS PER I.C. 16-20-1-27.

FEES:

Environmental Division

<u>Well Drilling Program</u>	
Residential	\$175
Commercial	\$200
Non-Potable/Monitoring Wells/Geothermal	\$60/well (\$360 max.)
No Well Abandonment	\$125
Contractor Registration	\$175/yr.
<u>Septic Program</u>	
Septic-Residential (New & Repl. Const.)	\$250
Septic-Residential Repair (Tank only)	\$75
Septic-Commercial (New & Repl. Const.)	\$350
Septic-Commercial Repair	\$100
Cluster System Installation	\$1000
Cluster System Operating Permit (Every 3 years)	\$550
Annual Contractor Registration (Company)	\$350
Annual Installer License (Individual)	\$150
Annual Inspector License	\$225
Preparing Health Officer's Report	\$100/lot (\$700 max.)
Septic Schematic	See below
<u>Wellhead Protection Program</u>	
<i>Small (1 threat to groundwater)</i>	
Application Fee (Every 3 years)	\$125
Annual Permit & Inspection Fee	\$150
<i>Medium (2 or 3 threats to groundwater)</i>	
Application Fee (Every 3 years)	\$200
Annual Permit & Inspection Fee	\$275
<i>Large (More than 3 threats to groundwater)</i>	
Application Fee (Every 3 years)	\$300
Annual Permit & Inspection Fee	\$400
<i>Drywell Only</i>	
Application Fee (Every 3 years)	\$125
Annual Permit & Inspection Fee	NA

Late Fee	25%/month
<u>Source Water Protection Program</u>	
Property Transfers	\$50
<u>Trash Program</u>	
Trash Hauler Permit	\$60/truck/yr
Late Fee	25%/month
<u>Massage Program</u>	
Establishment	\$225/yr
Therapist	\$100/yr
Late Fee	25%/month
<u>Tattoo and Body Piercing Program</u>	
<i>Tattoo & Body Piercing Permits</i>	
Practitioner	\$200/yr
Establishment	\$225/yr
Permanent make-up	\$225/yr
Mobile Facility	\$225/yr
Temporary Permit	\$75/event
Apprentice	\$75
Late Fee	25%/month
<u>CAFO Program</u>	
Permit (Every 5 years)	\$600
<u>Copies</u>	
Text	\$.10/page
Schematics/Maps/Drawings (Copied In-house)	
- Schematics available in Office	\$5
- Schematics from Archives	\$10
Schematics/Maps/Drawings (Sent out to Copy)	Actual cost

Pursuant to Board of Health action, a fifty (50%) percent reduction with reference to Environmental Division fees will be given to Municipalities and not-for-profit organizations.

Food Services Division

<u>Annual Food Service/Store Establishment</u>	
<i>Gross Sales from/to</i>	
\$0.00-\$49,999.99	\$75
\$50,000-\$149,999.99	\$100
\$150,000-\$249,999.99	\$125
\$250,000-\$499,999.99	\$150
\$500,000-\$749,999.99	\$200
\$750,000-\$999,999.99	\$250
\$1,000,000.00-\$1,249,999.99	\$300
\$1,250,000.00-\$1,499,999.99	\$325
\$1,500,000.00- \$ and up	\$375

Late Fee	75% cost of permit
<p><u>This late fee will be charged for:</u></p> <ul style="list-style-type: none"> • Retail Food Establishments who fail to apply for a permit before operating an establishment. • For not obtaining the permit by the renewal date of January 31. • Retail Food Establishments who fail to obtain their permit within one week of receiving permit approval from the opening inspection. 	
<u>Plan and Review/ Application Fees for Permanent Establishments Food Service/Store</u>	
<i>(this includes the \$50.00 Application Fee)</i>	
Under 3,000 Square Feet	\$100
3,001 to 30,000 Square Feet	\$180
30,001 to 40,000 Square Feet	\$260
40,001 to 60,000 Square Feet	\$340
60,001 Square Feet and over	\$400
<u>Business Name and/or Ownership Change of Establishment (No Change)</u>	
<i>Permit Fee Based on Estimated Gross Sales</i>	
Administration/Application Fee	\$75
<u>Temporary Permit Fees</u>	
Annual Permit	\$375
One (1) Day Event	\$30
Two (2) to Three (3) Day Event	\$50
Four (4) to Ten (10) Day Event	\$130
Late Fee	100% cost of permit
<u>Vending</u>	
All Machines	\$10 (each)
<u>Mobile Food Establishments (Trucks)</u>	
Pre-packaged Items (i.e. Summer Song, Butcher's Best)	\$100/Unit
Dispensing Only (i.e. Cupcakes, etc.)	\$325/Unit
Food Prep in Unit (i.e. Taco, Pulled Pork, etc.)	\$375/Unit
<u>Seasonal Mobile</u>	
(hot dog push carts and ice cream push carts)	\$100/Unit
<u>Food Delivery Vehicles</u>	
i.e. Dine in Delivery	\$30/Vehicle
<u>Failure to Notify the Health Department of New Construction</u> (plan review must also be submitted)	Fine equal to cost of required plan review
<u>Probationary Fee</u> (when placed on probationary status)	\$200
<u>Failure to Notify Health Department of Change in Ownership</u> (New permit must also be applied for)	75% cost of permit
<u>Miscellaneous Fees</u>	
Retail Permit Lost/Stolen/Destroyed	\$25
Temporary Permit Lost/Stolen/Destroyed	\$5

Interim Permit	\$25
Vending Permit Lost/Stolen/Destroyed	\$5
Additional Consultation or Inspection Fee	\$35/visit
ISDH Certification of Food Handler Requirements (410 IAC 7-22)	\$5
St. Joseph County Food Ordinance	\$5
Copies	\$.10/copy
<u>Swimming Pools and Spas</u>	
Public Swimming Pool (Annual)	\$135
Public Wading Pool (Annual)	\$75
Spa	\$80
Summer Time Pools (May-September)	
Public Swimming Pool	\$75
Public Wading Pool	\$50
Spa	\$55
Late Fee	75% cost of permit
Government and Schools (exempt from late fee)	
Swimming Pools	\$75
Wading Pools	\$50
Spa	\$55
Pool Regulations (Co. & ISDH + VGB)	\$5

Nursing Division

<u>VACCINE</u>	
DTaP *	\$45
DTaP/IPV *	\$75
DTaP/IPV-Hep B *	\$95
DTaP/IPV-Hib *	\$110
Flumist	\$35
Hep A Adult*	\$60
Hep A Pediatric *	\$50
Hep B Adult*	\$70
Hep B Pediatric *	\$45
Hib *	\$50
Hib-Hep B *	No longer offered
HPV9 (Gardasil)*	\$200
Influenza	\$35
Influenza – Intradermal	\$35
Influenza – Pediatric Fluzone Quadrivalent	\$35
IPV*	\$55
Japanese Encephalitis**	No longer offered

Meningococcal	\$125
Meningococcal B (Bexsero)*	\$185
MMR*	\$90
Oral Typhoid (Vivotif)***	\$60
PCV13 *	\$195
PPSV23 (Pneumovax 23)	\$110
Rabies RIG (Multiple doses based on patients weight)	RIG costs plus \$25
Rabies Vaccine*	Vaccine costs + \$25
Rotavirus *	\$130
Tdap	\$60
Tetanus/Diphtheria	\$60
Twinrix (Hep A & Hep B)*	\$100
Typhim	\$90
Varicella*	\$140
Yellow Fever	\$165
Immunization Record	\$1
Non-Resident Vaccination Surcharge Fee	\$20/vaccine
VFC/Section 317 Administrative Fee	\$12/dose
* means per dose in a multiple shot series	
** Total cost for a 3 shot series	
*** Total cost for 4 capsules	
Set Up Fee for private offsite clinic (per staff member)	\$30
(Does not include the cost of the individual vaccines)	
<u>Basic Tuberculosis Testing Training</u>	
Class (includes training tools, testing or retesting for certification)	\$50/person
TB Test	\$30

Health Education Division

Blood Borne Pathogen Certification Class*	
Individual	\$10/person
Organization/agency: 5-15 Participants/class	\$50
Organization/agency: 16-30 Participants/class	\$100
Organization/agency: 31+ Participants/class	\$150
* Individuals and organizations seeking bloodborne pathogens training to comply with licensing outside of health department policy will need to pay a certification class fee. If an organization needs just general information and not required to have a health department certificate, training will be offered at no fee. Individuals/agencies required to have this Blood Borne Pathogen certification as part of their SJCHD permit/license will not have to pay for the certification class.	

Vital Records Division

Birth Certificate (initial copy)	\$15
each additional copy	\$15
Wallet Size Birth Certificate	\$15
Death Certificate (initial copy)	\$15
each additional copy	\$15
Correction Affidavits and Notifications	\$35
Additional Copy of Correction or Paternity Affidavits	\$15
Paternity's and Legitimations	\$75
Notary Fees (per page)	\$1
Genealogy Search (in addition to any cost for documents found being provided)	\$7