



St. Joseph County Health Department
Per 410 IAC 7-24
Prerequisite for Operation of Food Establishment

PLEASE PRINT

Permit Number: _____ Year Application Valid: 20 _____

Establishment Name: _____

Establishment Address: _____

City: _____ State: IN Zip: _____

Establishment Phone Number: (_____) _____ Fax: (_____) _____

Establishment's E-Mail Address: _____

Owner/Operator: _____

Days of Operation: _____ Hours of Operations _____
(Example Mon-Fri) (Example 8am-5pm)

Public Water: Yes No Public Sewage: Yes No

Square Footage of Establishment _____ Number of employees _____

Type of Business/Ownership: Individual Partnership Corporation Members

Owner(s)/ Corporation Name: _____

Owner(s)/ Corporation Address: _____

City: _____ State: _____ Zip: _____

Corporation Telephone Number : _____ (Fax): _____

Permit Type (check one): Food Service Permit **Or** Retail Food Store Permit

Person receiving permit(s) (please print)

Signature of person receiving permit(s)

Type or Print Name (Owner/Manager)

Signature (Owner/Manager)

Office Use		
Employee: _____	_____ New Permit	Permit Fee: \$ _____
Paid: _____	_____ Renewal Permit	Adm. Fee: \$ _____
Transaction #: _____	_____ Interim Permit/Expires _____	Late Fee: \$ _____
		Total Fees: \$ _____

Fee Schedule located on the back of the application. Please read carefully.

The following fee schedule as established by the St. Joseph County Board of Health and hereby approved by the Board of Commissioners of St. Joseph County.
Resolution R-10-C-2014

Annual Food Service/Store Establishment		
Amount of Fee	Sales Not LESS Than	Sales Not MORE Than
Permit Fees	Gross Sales from	to
*\$75.00	\$0.00	\$49,999.99
\$100.00	\$50,000.00	\$149,999.99
\$125.00	\$150,000.00	\$249,999.99
\$150.00	\$250,000.00	\$499,999.99
\$200.00	\$500,000.00	\$749,999.99
\$250.00	\$750,000.00	\$999,999.99
\$300.00	\$1,000,000.00	\$1,249,999.99
\$325.00	\$1,250,000.00	\$1,499,999.99
\$375.00	Over	\$1,500,000.00

The Total Gross Sales of food, including alcohol.

Note:

- ✿ ***Fees collected after January 31st will incur a 75% Late Fee.***
- **Fees for renewal of permits not accepted until the first business day in January.**
- **No fees accepted after 4:00 p.m.**
- **Types of Payment Accepted:**
 - **Cash**
 - **Cashiers Check**
 - **Money Order**
 - **Business Check**
 - **Visa/Master Card-Our office cannot accept credit card payments over the telephone.**

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